

WATER AND SEWERAGE AUTHORITY  
OF TRINIDAD AND TOBAGO  
AGREEMENT/ APPLICATION FOR NEW WATER SERVICE



Please Complete Form In BLOCK LETTERS  
THE APPLICATION FEE OF \$737.50 INCLUDES A NON-REFUNDABLE FEE OF \$200.00

Section A - APPLICANT INFORMATION

NAME OF APPLICANT (S)

SurnameFirst nameOther

PROPERTY OWNER (S)

SurnameFirst nameOther

COMPANY NAME

Telephone Contact (1)Telephone Contact (2)

E-mail AddressWould you like to receive E-bills?

Yes

No

*Notice : By providing your contact details, you agree that the Water and Sewerage Authority (“the Authority”) may use your mobile number or email address to send you automated alerts and important notifications regarding your account, service interruptions, or billing matters via SMS, WhatsApp, or email.*

SECTION B - PROPERTY ADDRESS

Building No. Apartment No. Postal Code Lot Mile Mark LP

Street

Town/City

Borough

MAILING ADDRESS (IF DIFFERENT FROM PROPERTY ADDRESS)

Building No. Apartment No. Postal Code Lot Mile Mark LP

Street

Town/City

Borough

SECTION C - PROPERTY DETAILS

Select ALL where applicable

Application for first time connection?

Yes

No

Type of Property

Vacant Land

Completed Building

Building Under Construction

% of Construction Completed

Expected Completion Date:

Type of Structure

Single Unit

Duplex

Townhouse

Condominium

Apartment

Do you intend to install a Swimming Pool?

Yes

No

Is the property part of a development?

Yes

No

Name of Development

Do you have Town & Country Approval?

Yes

No

If yes, please provide copy.

Do you have a WASA Completion Certificate?

Yes

No

Type of Activity

Domestic

Cottage (Domestic & Commercial)

Multi-use Domestic (State)

(e.g. Restaurant/Car Wash/Lab/Guest House)

Industrial

Commercial

Place of Worship

Charitable

Agricultural

If Commercial/Cottage activity (State)

Are you VAT Registered ?

Yes

No

If yes, VAT No.

Date:

Do you have a Swimming Pool?

Yes

No

SECTION D - DECLARATION

I/ We the undersigned as owner(s)/ occupier(s) of the above mentioned premises hereby apply to have a water service connection to the said premises subject to the provisions of the Water & Sewerage Act, Chapter 54:40 and agree that the Authority may provide the supply on my behalf at my/our expense.

I/ We the undersigned, do hereby agree to pay the Authority all expenses to be reasonably incurred in executing the work referred to above together with such sums/arrears as may be payable by way of water rates in respect of the said premises and to conform with the rates and charges as may be prescribed by the Authority under and by virtue of the Water and Sewerage Act Chapter 54:40.

I/ We the undersigned, agree that I/ we shall not make any additional connections or alterations including installation of water pumps to that portion of the service connection on my/our premises without prior consent in writing from the Authority.

I/We understand that I/we are responsible for any statutory approvals which may be required for any building or construction on the premises and that satisfactory provisions have been made for drainage.

N.B. If pipes are to be routed through other properties or premises, please complete the Certificate of Way-leave Form. The connection fees and any other charges will be included on your first bill.

I/ We the Tenant/ Agent/ Owner do hereby certify that the above information is true and correct to the best of my/ our knowledge and ability and that I/ We shall be liable to whatever penalty is prescribed in the Water and Sewerage Act Chapter 54:40 for any false information/ declarations.

Agree



Applicant (1) Name (BLOCK LETTERS)	ID Card No. (MANDATORY)	Driver's Permit/Passport No.
<div>Applicant SignatureDate: Day/ Month/ YearRIGHT THUMB PRINT</div>		
Applicant (2) Name (BLOCK LETTERS)	ID Card No. (MANDATORY)	Driver's Permit/Passport No.
<div>Applicant SignatureDate: Day/ Month/ YearRIGHT THUMB PRINT</div>		
FOR OFFICIAL USE ONLY		
Checked by:	Date:	Employee No.:
Authorized by:	Date:	Employee No.:
New Account ID:		Case ID:

APPLYING FOR A NEW WATER SERVICE?

YOU ARE REQUIRED TO SUBMIT...

- ☒ A COMPLETED NEW WATER SERVICE APPLICATION FORM. FORMS CAN BE ACCESSED AT ANY WASA CUSTOMER SERVICE CENTRE OR ONLINE AT [www.wasa.gov.tt](http://www.wasa.gov.tt)
- ☒ A CERTIFICATE OF PAYMENT (C.O.P.) FROM THE DISTRICT REVENUE OFFICE/THE CITY/ BOROUGH CORPORATION
- ☒ A SKETCH SHOWING CLEAR DIRECTIONS AND IF THERE IS A STRUCTURE ON THE PROPERTY
- ☒ A CADASTRAL MAP (APPROVED/ STAMPED BY LAND AND SURVEYS) FOR VACANT LAND
- ☒ TWO (2) VALID FORMS OF PICTURE IDENTIFICATION (NATIONAL I.D. CARD, DRIVER'S PERMIT OR PASSPORT)
- ☒ AN ORIGINAL COMPLETION CERTIFICATE IN THE CASE OF A PRIVATE DEVELOPMENT
- ☒ A COPY OF REGISTERED DEED FOR PROPERTY
- ☒ A STATUTORY DECLARATION (FORMAT AVAILABLE AT CUSTOMER SERVICE CENTRES OR VIA [www.wasa.gov.tt](http://www.wasa.gov.tt))
- ☒ TO PAY THE APPLICATION FEE - \$737.50 (VAT EXCLUSIVE)  
(THIS INCLUDES A NON-REFUNDABLE APPLICATION FEE OF \$200.00)  
**N.B.** - IF THE REQUEST IS DEEMED **NOT FEASIBLE**; THE AMOUNT OF \$537.50 WILL BE REFUNDED
- ☒ IF APPLYING ON BEHALF OF THE PROPERTY OWNER
  - A LETTER OF AUTHORIZATION IS REQUIRED
  - TWO (2) VALID FORMS OF PICTURE IDENTIFICATION (NATIONAL I.D. CARD, DRIVER'S PERMIT OR PASSPORT)
  - IF THE OWNER RESIDES ABROAD; A NOTARY PUBLIC OR NOTIFICATION CERTIFICATE IS REQUIRED
- ☒ IF APPLYING ON BEHALF OF A REGISTERED COMPANY
  - SUBMIT CERTIFICATE OF INCORPORATION SHOWING ALL THE DIRECTORS
  - SUBMIT A CERTIFICATE OF AMENDMENT AND ARTICLES OF AMENDMENT (IF THERE IS ANY CHANGE)
  - TWO (2) VALID FORMS OF PICTURE IDENTIFICATION (NATIONAL I.D. CARD, DRIVER'S PERMIT OR PASSPORT) FOR ONE (1) DIRECTOR AND CORPORATE OFFICER ARE AUTHORIZED TO CONDUCT BUSINESS ON BEHALF OF THE COMPANY
  - THE ONE (1) DIRECTOR AND CORPORATE OFFICER CAN APPOINT A THIRD PARTY/REPRESENTATIVE WHO MUST PROVIDE TWO (2) VALID FORMS OF PICTURE IDENTIFICATION

ALL PAYMENTS MUST BE MADE BY CASH, CERTIFIED CHEQUE, CREDIT/ DEBIT CARD

CUSTOMER BUSINESS SERVICES CENTRES

**Head Office:** Farm Road, St Joseph: 662-2302 Ext 2659/ 2672  
**Kew Place:** Phillip Street, Port Of Spain – 662-2302 Ext 4611/ 4612/ 4613  
**Arima:** O'Meara Plaza, O'Meara Road – 662-2302 Ext 6081/ 6082/ 6083  
**Chaguanas:** Corner, Manic Street & Market Street – 662-2302 Ext 6304/ 6305/ 6308/11  
**San Fernando:** Mon Chagrin Street – 662-2302 Ext 6189/ 6115  
**Princes Town:** King Street – 662-2302 Ext 6850/ 6851  
**Point Fortin:** Guapo Main Road – 662-2302 Ext 4910/ 4911  
**Trincity:** Golden Grove Road, Arouca – 662-2302 Ext 5390/ 5391/ 5392  
**Tobago:** Crooks River, Scarborough – 639-5152, 639-5056 Ext 6815/ 6816